

School Officers' Meeting Minutes

School name:	Ripley CofE Primary School		
Date / Time:	23.01.17 @ 4.00pm	SIIP	
Headteacher:		SW Quadrant Senior Consultant:	
Chair Governors:		Area Education Officer:	
DfE number:	936/3031	Diocesan Officer:	
Inclusive Values Strategy	Phase 1 - Pilot School <input type="checkbox"/> Phase 2 – Intention to become an Index School <input checked="" type="checkbox"/>		
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Chair:			
Minutes taken by:			
Present:			
Interim Surrey Lead for School Effectiveness, Babcock 4S			
Area Education Officer			
Leadership Reviewer, Babcock 4S <i>(if applicable)</i>			
Personnel Consultant, Babcock 4S			
Finance Consultant, Babcock 4S			
Deputy Director of Education, Guildford Diocesan Board of Education			
Head of Schools Commissioning Officer SW			
Quadrant Senior Consultant Babcock 4S			
Apologies:			

Minutes	Actions
<p>1. Context/concerns of the meeting</p> <p>Since the last meeting ■ has visited the school. ■ shared the HTs' concerns about the buildings, which would be an anxiety for anyone taking the school forward. .It was agreed that T&L is the main focus.</p> <p>■ confirmed that ■ are not prepared to take the school on. ■ will stay until September.</p>	
<p>2. Round the table concerns/challenges</p> <p>Possible solutions:</p> <ul style="list-style-type: none"> ■ thanked ■ for brokering a short-term solution involving Send. ■ and ■ met and ■ (■) to discuss. This would be a one year solution. If this option was pursued they could start some bridging in the summer term ready for the 	

<p>autumn term. There would be an MOU but [REDACTED] does not want a federation. It is possible [REDACTED] would take over leadership of an IEB. [REDACTED] would support [REDACTED] as HT.</p> <ul style="list-style-type: none"> • Form a hard federation with [REDACTED] This could be in place from Sept. If this was the preferred solution [REDACTED] will explore further. • The school becomes part of a MAT. GST cannot take the school on because of commitments to other schools and they would need agreement from the RSC to take on another one. <p>It was agreed that a MAT solution was needed and to seek advice from the RSC about other MAT possibilities. A formal warning notice could bring about a series of actions that would involve the RSC.</p> <p>The warning notice will be issued for the following reasons:</p> <ul style="list-style-type: none"> • Risk of special measures • Budget concerns • Government concerns (CoG lives in [REDACTED] now and originally agreed to the position as a temporary measure) • No long term leadership secured <p>Discussions followed on what would be required of leadership following the warning notice.</p>	
<p>Support agreed and actions</p> <p>Actions</p> <ul style="list-style-type: none"> • [REDACTED] to talk to [REDACTED] and forewarn [REDACTED] that a warning notice will be issued. [REDACTED] will inform the meeting of the outcome. The formation of an IEB depends upon this conversation. • [REDACTED] and [REDACTED] will meet with [REDACTED] and [REDACTED] to tell them there was an officers' meeting and the suggested plan ahead. • [REDACTED] to call [REDACTED] to inform [REDACTED] we are seeking help from the RSC and there will be more detail to follow. • [REDACTED] will draft a warning notice with [REDACTED] and [REDACTED]. 	
<p>Categorisation</p> <p>FSS</p>	
<p>Is there any reason why a Pre-warning Notice should <u>NOT</u> be issued</p> <p>It will be issued.</p>	
<p>Date of next meeting: [REDACTED] will contact everyone to arrange a meeting before half term.</p>	

Distribution by SIIP to: Head of School Effectiveness, attendees, admin for filing