

School Officers' Meeting Minutes

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| School name: | Ripley CofE Primary School | | |
| Date / Time: | 17 Oct 16 2pm mtg room S1 | SIIP | |
| Headteacher: | | SW Quadrant Senior Consultant: | |
| Chair Governors: | | Area Education Officer: | |
| DfE number: | 936/3031 | Diocesan Officer: | |
| Inclusive Values Strategy | Phase 1 - Pilot School <input type="checkbox"/> Phase 2 – Intention to become an Index School <input checked="" type="checkbox"/> | | |
| File save as: | School name Ripley_Officers_mins171016 | | |
| Chair: | | | |
| Minutes taken by: | | | |
| Present: | | | |
| Principal Consultant: Schools, Babcock 4S | | | |
| Area Education Officer | | | |
| School Inclusion & Improvement Partner (SIIP), Babcock 4S | | | |
| Leadership Reviewer, Babcock 4S <i>(if applicable)</i> | | | |
| Personnel Consultant, Babcock 4S | | | |
| School Commissioning Officer (SW) | | | |
| Diocesan Board of Education | | | |
| Executive Headteacher, Ripley CofE Primary School | | | |
| Apologies: | | | |
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| Minutes | Actions |
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| <p>1. Context/concerns of the meeting</p> <p>The future strategic direction of the school linking to issues discussed at previous officer meetings which include:</p> <p>Leadership: the 2 Acting Headteachers covering ALL aspects of leadership due to maternity leave and lack of funds to appoint SENCo</p> <p>Governance: The COG [REDACTED].</p> <p>Other governors (apart from VCOG) are new and inexperienced.</p> <p>Pupil numbers: Low numbers in school at present. Last year Nos increased during the year but not viable over the longer term.</p> <p>Secondary school places- No link to secondary school so pupils travelling miles to schools which are not their choice.</p> <p>School environment and building Key concerns are due to be addressed with funding secured. but the next steps for implementing these are awaiting confirmation of tender.</p> | |

Funding Lack of funding means the leadership is unable to deliver an effective curriculum and this is a central concern. 96% budget goes on staffing and there is little scope to reduce this. LA supporting school at present which will cease shortly. New formula will therefore not make the school viable.

The leadership feel that the school is likely to be less than 'good' at the next Ofsted inspection due to lack of certainty over the future of the school and the sustainability of the present temporary headship leadership

2. Round the table challenges

██████████:

- confirmed that £██████████ in terms of capital funding has been released. Late Nov. anticipated to go out to tender.
 - ██████████
 - LA position is that the school will not be closed as letter from ██████████ in May stated
 - AEO noted that the school places at Ripley are needed
 - Leadership/LA reps to set in motion advert for substantive HT asap
 - Governance concern. Previous meeting ██████████ said yes but this has since been retracted.
 - ██████████: Concerns for the Diocese to take the school under its umbrella link to: £██████████ previous estimate range considered to get up the school up to standard and made fit for purpose. The above funding is unlikely to meet this standard.
 - ██████████ noted that at a previous meeting ██████████ stated ██████████ would have a conversation with the HT at ██████████ to support feeder admission transfer to secondary. This links to the difficulty in Ripley pupils have securing a secondary school place. ██████████ noted that at a previous meeting ██████████ stated that at present ██████████ is full and cannot take on a further named secondary school.
 - ██████████. asked for background as to the possibility of Good Shepherd Trust (GST) taking the school onto the Trust. pick up the school. ██████████ noted the email response based on meeting on 5th Oct. ██████████ outlined key assumptions that would have to be in place for the Trust to take on Ripley:
 1. The school is needed now with predictions for pupil numbers in the area indicating that the school will be needed in the mid-term future (5+ years)
 2. The funding be guaranteed to enable efficient and effective leadership of the school
 3. The building concerns be addressed on an agreed schedule
- GST commitment:
- a. Working with the LA to design a staffing structure which would enable school to operate as an effective educational establishment as part of the wider GST
 - b. Work with to engage with community to ascertain the future for the school and to build community confidence
 - c. Work with the LA (if appropriate) RSC to secure transfer to GST
 - d. Work with LA to design a longer term strategy to support the school
- It was noted at the meeting that Ripley school is surrounded by good/outstanding schools with new builds and excellent facilities.
- Possible future scenarios outlined again:
██████████ become Executive HT of ██████████
- Possibility that ██████████ becomes 1 form entry school.
- ██████████
 - It was noted that unless the leadership of the school and its present future uncertainty is

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| clarified then the school could face added complications in obtaining a good outcome at the next inspection. | |
| <p>3. Support agreed and actions</p> <p>It was noted by ■ that the people at this meeting cannot make a decision about next steps for the school.</p> <p>It was agreed that ■ with support from diocese, personnel and ■ will progress with headship appointment with advert going out asap. It will be advertised as a post for a 1 form entry primary school.</p> <p>(It should be noted that some present were sceptical that the advert would entice the level of experience important to move the school forward).</p> <p>■■■■■■■■■■ will get back to ■■■■■■■■■■ to confirm the Assumptions from the 17/10/16. Get back to ■■■ prior to the 1st Nov.</p> <p>■■■■■■■■■■. speak about governance and IEB with ■■■■■■■■■■.</p> <p>■■■■ ask ■■■ and COG about collaborative/partnership working on 1st Nov.</p> <p>■■■■ talk to ■■■■■■■■■■ 2019 named admissions link</p> | <p>■■■■■■■■■■</p> <p>■■■■ speak to ■■■</p> <p>■■■■■■■■■■ speak to ■■■■■.</p> <p>■■■■</p> |
| <p>4. Categorisation</p> <p>Remain at FSS</p> | |
| <p>5. Is there any reason why a Pre-warning Notice should <u>NOT</u> be issued</p> <p>Yes: Circumstances outside control of school link pupil numbers and finance.</p> | |
| <p>6. Date of next meeting</p> | |

Distribution by SIIP to: Head of School Effectiveness, attendees, admin for filing