

Minutes of Officers' Meeting

School name:	Ripley CofE Primary		
School DfE:	936/3031	Leadership Partner:	
Headteacher:		Leadership Reviewer:	
Chair of Governors:		Associate Reviewer:	
School phone no:		School Town & Postcode:	Ripley
File save as:	<i>School name (abb) Ripley_OffMins_170915</i> ■	OffMins	<i>Mtg date</i> ddmmyy <i>Cons initials</i>

Date of meeting: 17 th Sept 2015	Time: 5.30pm
Venue: S2	
Present	
Principal Consultant Babcock 4S	
Leadership Partner, Babcock 4S	
Leadership Reviewer, Babcock 4S	
Diocesan Consultant	
Chair of Governors	
Executive HT of Ripley	
Apologies: ■	

Minutes of the meeting	Actions
<p>Context of the meeting</p> <p>1. Noted by all present that since ■ has been supporting in Ripley the school has gone from strength to strength:</p> <ul style="list-style-type: none"> - Successful outcomes from Ofsted/SIAMs inspections and HMI visit. - It was agreed that at the moment there are no concerns about L&T. It is a strong team and the leadership are effectively supporting the continued improvement in outcomes for all pupils - HTs of the school are highly effective. ■ <p>■ neither see its future as viable. Both are in post until end of July.</p> <p>2. There are serious concerns about the future of the school:</p> <p>Leadership:</p> <ul style="list-style-type: none"> - 4 members of staff due to go on maternity leave during the next two terms. ■ - ■ improving too slowly and needing an intense amount of support. ■ to take place. <p>Governance:</p> <ul style="list-style-type: none"> - COG contracted to Christmas and then moving to ■. - ■ leads the other 3 governors on executive group. 1 good but is likely ■ and is not as effective. 1 has capacity and ability but probably cannot manage COG role. - Likely to be able to retain of IEB group governors as are committed to school. However, none wish to step up to be COG <p><i>Need to recruit a new COG for next term</i></p> <p>Pupil numbers:</p> <ul style="list-style-type: none"> - Low numbers in school at present. Last year Nos increased during the year. 	

- Feedback from families is positive.
- No infrastructure for the school to market itself. E.g No link to secondary school so pupils travelling miles to schools which are not their choice.
- Nos in classes make the school unsustainable:

YrR - 20
 Yr1 - 16
 Yr2 - 20
 Yr3 - 21
 Yr4 - 23
 Yr5 - 20
 Yr6 - 25

Secondary school places

The school has no feeder secondary and pupils are having to travel great distances to many different schools which they have not chosen

School environment and building

Key concerns listed below. However, there are risks all over the school.

Toilets

Buildings condemned

Swimming pool updates

One building not safe to use at all

Subsidence

Fencing

Resources not in place to deliver the KS2 curriculum

Funding

Lack of funding means the leadership is unable to deliver and effective curriculum

Round the table concerns / challenges

-Viability of school in the future. This has always been a focus of the meetings in past. LEO stated it was necessary to remain open due to numbers in the area. However, numbers in local area do not reflect this urgency for places.

- Meeting asked that it be considered:

- Closure of school
- Reversion of school to an Infant setting or put back to Infant.

-It should be noted that there is no money in the school to make any improvements nor to provide for basic curriculum needs. Basic books and basic equipment only has been provided through funding.

- Moving forward it will not be possible to appoint a head as the school could not market itself as viable.

- Immediate needs are to recruit maternity cover. This will be difficult to accomplish and it is very unlikely that there will be staff able to take on leadership responsibilities.

- After discussions it was agreed that if the 2 HTs in post at present could be full time they can hold leadership. [REDACTED]

This will then mean that key teaching will have to be sourced for Yr6, Yr2 Maths and English leads from Feb

-Booklet of concerns prepared by [REDACTED]. A copy of this was given to [REDACTED]. It was agreed that this would be discussed by the AEO and [REDACTED] on the Friday. [REDACTED]

Support agreed and actions

- To recruit a new COG immediately ([REDACTED])

<ul style="list-style-type: none"> - To explore possibilities of Ripley being a feeder school for [REDACTED] - To have [REDACTED] in post full time until summer ([REDACTED] can guarantee funding to Easter and will be a priority in the new budget). [REDACTED] will speak to [REDACTED] at Esher - To explore the school reverting to Infants if this is possible. - [REDACTED] - [REDACTED] explore the issues tomorrow as an agenda item with LA ([REDACTED]). 	<p>[REDACTED] <i>secondary link</i></p> <p>[REDACTED] contact Esher</p> <p>[REDACTED] <i>with diocese building</i></p> <p>[REDACTED] discuss issues with LA at weekly meeting</p>
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<p>Categorisation Under FSS support package.</p>	
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<p>Date of next meeting</p>	
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Distribution:

By the Leadership Reviewer to: Head of School Effectiveness, Officers' meeting invitees. Copied to school file.